# AI Adoption Build Series: AI-Powered Workspaces with Gemini Notebook

**ANI_229 | Expert-Led Live | Automation and Insights | Expert**
**Course Duration:** 1 day

This one?day workshop explores how to use Gemini Notebook to create intelligent notebooks that deliver richer insight, interactive chatbot experiences, and shareable knowledge bases. Through hands-on exercises, participants learn to craft notebooks from documents and media, ask better questions of their content, and design conversational assistants that help employees find answers faster—no coding required.

## Intended Audience

Cross?functional staff who need faster analysis and better knowledge sharing.

## Objectives

After completing this course, the learner will be able to:

- Converse confidently using Gemini Notebook terminology
- Identify key components of Gemini Notebook and various data sources
- Explain the methodology to generate notebooks
- Build domain-specific use cases in Gemini Notebook
- Use cases: Document Insight, Chatbot and Knowledge Base

## Outline

1. Overview of Gemini Notebook
1.1 What is Gemini Notebook?
1.2 Gemini Notebook Core Components
1.3 Notebook Lifecycle
1.4 Input Data Sources and Data Types
Exercise: Getting Started
Exercise: Creating a Notebook and Adding Sources

2. Interacting with Your Notebook
2.1 Interacting with Your Notebook
2.2 Working with Prompts
Exercise: Mining Your Sources
Exercise: Analyzing Multi-modal Source Sets

3. Generating Outputs
3.1 Gemini Notebook Studio Outputs
3.2 Demo: Studio Output Examples
Exercise: Generating Outputs: Reports
Exercise: Generating Outputs: Audio Overview
Exercise: Generating Outputs: Video Overview, Mind Maps, Flash Cards, Quizzes
Exercise: Generating Outputs: Infographics and Slide Decks

4. Developing a Group Knowledge Base
4.1 Knowledge Base Examples
4.2 Building a Knowledge Base
4.3 Sharing Gemini Notebook
4.4 Maintaining Your Data
Exercise: Develop a Group Knowledge Base
Exercise: Use Gemini Notebook for Document Comparison
Exercise: Sharing Gemini Notebook

5. Additional topics
5.1 Tips on Sources
5.2 Refining Your Content
5.3 When to Use Gemini Notebook
Exercise: Final Challenge: Build Your Own Notebook
5.4 Wrap-up, Q&A, and Next Steps

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