



AI Adoption Build Series: AI-Powered Workspaces with Gemini Notebook

ANI_229 | Expert-Led Live | Automation and Insights | Expert
Course Duration: 1 day

This one-day workshop explores how to use Gemini Notebook to create intelligent notebooks that deliver richer insight, interactive chatbot experiences, and shareable knowledge bases. Through hands-on exercises, participants learn to craft notebooks from documents and media, ask better questions of their content, and design conversational assistants that help employees find answers faster—no coding required.

Intended Audience

Cross-functional staff who need faster analysis and better knowledge sharing.

Objectives

After completing this course, the learner will be able to:

- Converse confidently using Gemini Notebook terminology
- Identify key components of Gemini Notebook and various data sources
- Explain the methodology to generate notebooks
- Build domain-specific use cases in Gemini Notebook
- Use cases: Document Insight, Chatbot and Knowledge Base

Outline

1. Overview of Gemini Notebook
 - 1.1 What is Gemini Notebook?
 - 1.2 Gemini Notebook Core Components
 - 1.3 Notebook Lifecycle
 - 1.4 Input Data Sources and Data TypesExercise: Getting Started
Exercise: Creating a Notebook and Adding Sources
2. Interacting with Your Notebook
 - 2.1 Interacting with Your Notebook
 - 2.2 Working with PromptsExercise: Mining Your Sources
Exercise: Analyzing Multi-modal Source Sets
3. Generating Outputs
 - 3.1 Gemini Notebook Studio Outputs
 - 3.2 Demo: Studio Output ExamplesExercise: Generating Outputs: Reports
Exercise: Generating Outputs: Audio Overview
Exercise: Generating Outputs: Video Overview, Mind Maps, Flash Cards, Quizzes
Exercise: Generating Outputs: Infographics and Slide Decks
4. Developing a Group Knowledge Base
 - 4.1 Knowledge Base Examples
 - 4.2 Building a Knowledge Base
 - 4.3 Sharing Gemini Notebook
 - 4.4 Maintaining Your DataExercise: Develop a Group Knowledge Base
Exercise: Use Gemini Notebook for Document Comparison

Exercise: Sharing Gemini Notebook

5. Additional topics
 - 5.1 Tips on Sources
 - 5.2 Refining Your Content
 - 5.3 When to Use Gemini NotebookExercise: Final Challenge: Build Your Own Notebook
- 5.4 Wrap-up, Q&A, and Next Steps

